

6810 Guyler Bldg. B • P.O. Box 190 • Wallis, Texas 77485-0190  
Phone: 979-478-6712 • Fax: 979-478-7537  
Home Page: www.wallistexas.org •

### APPLICATION FOR WATER/SEWER/TRASH SERVICE

NAME OF APPLICANT: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_

DRIVERS LICENSE#: \_\_\_\_\_ SOCIAL SECURITY#: \_\_\_\_\_

SERVICE ADDRESS: \_\_\_\_\_

BILLING ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

RENT: \_\_\_ OWN \_\_\_ PROPERTY OWNER: \_\_\_\_\_

APPLICANTS PREVIOUS ADDRESS: \_\_\_\_\_

FOR CENSUS INFORMATION: Number of residents in household \_\_\_\_\_

CO-APPLICANT: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

DRIVERS LICENSE#: \_\_\_\_\_ SOCIAL SECURITY#: \_\_\_\_\_

PHONE NUMBER#: \_\_\_\_\_ Co-Applicant's Signature: \_\_\_\_\_

APPLICANT'S SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_

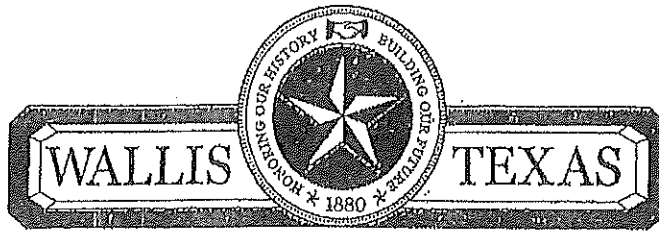
WATER/SEWER/TRASH DEPOSITS: - \$200.00 Senior Citizen - \$125.00 (with proper ID) Commercial - \$300.00  
Upon request – Senior Citizen discount on trash service with proper ID

#### FOR OFFICE USE ONLY

Account # \_\_\_\_\_ Route \_\_\_\_\_ Sequence# \_\_\_\_\_ Beginning Reading \_\_\_\_\_

Paid By : Check \_\_\_\_\_ CC \_\_\_\_\_ Cash \_\_\_\_\_ Date Account Opened \_\_\_\_\_ Date Closed \_\_\_\_\_

Final Reading \_\_\_\_\_



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Home Page: [www.wallistexas.org](http://www.wallistexas.org) • Email: [cityhall@wallistexas.org](mailto:cityhall@wallistexas.org)

New Resident  
City of Wallis

Dear Friends and Neighbors,

Welcome to the City of Wallis! We would like to welcome you to our beautiful town and also give you some information that we feel may be useful to you and your family. Wallis has so much to offer, we have an Elementary and Jr. High, and both are State Recognized along with a State recognized High School. We have several local restaurants that you and your family will enjoy. Around town you will also find three gasoline/convenience stores, two banks, a Dollar General, Post Office, many places of worship, antique shops all with minutes of each other. Thank you for choosing Wallis.

On an informational note, there are city ordinances or permits that each citizen is strongly encouraged to observe or obtain. A copy of a specific ordinance can be requested in writing. These ordinances range from animal registration, and construction, to waste disposal. We do ask that you inquire at City Hall about any improvements, plumbing, electrical, weed, noise or your pet. This will eliminate confusion and possibly costly fines.

By signing in the space below, I acknowledge that I understand the above written notifications.

Name: \_\_\_\_\_

Date: \_\_\_\_\_

Please be advised that it is the customer's responsibility to notify City Hall if they are moving or no longer require water and sewer service. If this notification is "NOT" given, the water, sewer and garbage deposit will "NOT" be refunded \_\_\_\_\_

Initials

C. The City of Wallis Water System shall notify the Customer in writing on any cross-connection of other undesirable plumbing practice which has been identified during the initial inspection or the periodic reinspection.

D. The Customer shall immediately correct any undesirable plumbing practice on his premises.

E. The Customer shall, at his expense, properly install, test, and maintain any backflow prevention device required by the city of Wallis Water System. Copies of all testing and maintenance records shall be provided to the water system.

IV. ENFORCEMENT: If the customer fails to comply with the terms of the Service Agreement, the Water System shall, at its option, terminate service or properly install, test, and maintain an appropriate backflow prevention device at the service connection. Any expenses associated with the enforcement of this agreement shall be billed to the Customer.

Customer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## SERVICE AGREEMENT

I. PURPOSE: The City of Wallis is responsible for protecting the drinking water supply from contamination or pollution which could result from improper plumbing practices. The purpose of this service agreement is to notify each customer of the plumbing restrictions which are in place to provide this protection. The utility enforces these restrictions in order to ensure the public health and welfare. Each customer must sign this agreement before the City of Wallis will initiate service. In addition, when service to an existing connection has been suspended or terminated, the water system will not re-establish service unless it has a signed copy of this agreement.

II. PLUMBING RESTRICTIONS: The following undesirable plumbing practices are prohibited.

A. No direct connection between the public drinking water supply and a potential source of contamination is permitted. Potential sources of contamination shall be isolate from the public water system by an air-gap or an appropriate backflow prevention device.

B. No cross-connection between the public drinking water supply and a private water system is permitted. These potential threats to the public drinking water supply shall be eliminated at the service connection by the installation of an air-gap or a reduced pressure zone backflow prevention device.

C. No connection which allows water to be returned to the public drinking water supply is permitted.

D. No pipe or pipe fitting which contains more than 0.25% lead may be used for the installation or repair of plumbing at any connection which provides water for human use.

E. No solder or flux which contains more than 0.2% lead can be used for installation or repair of plumbing at any connection which provides water for human use.

III. SERVICE AGGREMENT: The following are the terms of the service agreement between the City of Wallis and \_\_\_\_\_

A. The City of Wallis Water System will maintain a copy of this agreement as long as the Customer and/or the premises is connected to the water system.

B. The Customer shall allow his property to be inspected for possible cross-connections and other undesirable plumbing practices. These inspections shall be conducted by the City of Wallis Water System or its designated agent prior to initiating service and periodically thereafter. The inspections shall be conducted during the City's normal business hours.

City of Wallis  
6810 Guyler Street, Bldg. B  
P. O. Box 190  
Wallis, TX 77485  
979-478-6712

## Policies and Procedures - Residential

### Requirements for Residential New Service

1. A completed application
2. One (1) form of identification must be a valid Texas driver's license or a photo ID card issued by the Texas DPS.
3. Deposit as set by City Ordinance  
Deposit \$200.00, Senior 65 years or older with proper ID, \$125.00
4. All rental property will require a safety inspection before services will be connected. Cost of Inspection is \$50.00, if inspection fails there will be a reinspection fee of \$25.00.

### Billing and Collection Procedures:

1. The utility bill includes charges for water, sewer, and garbage.
2. The water meter is read and the utility account is billed once a month. Bills will be mailed out on the last working day of each month. Bills are due by the 15<sup>th</sup> of the following month.
3. Senior Citizen discount on trash service available upon request from customer with proper ID

### Delinquency Processing:

1. Non-receipt of the bill or delinquent notice does not release or diminish the customer's obligation to make a payment for service rendered.
2. A late fee is assessed if payment is not received by the **payment due date**.
3. A late notice/disconnect notice is mailed if payment is not received by the **payment due date**.
4. If payment is not received before disconnect date on notice, service will be disconnected.

### Fees Required Reinstating Service After Disconnection:

Payment of past due **bill** plus a \$50.00 reconnect fee

**If the 15<sup>th</sup> falls on a weekend or city holiday, bills will be considered timely if payment is in our drop box by 8:00am or paid through online billing by 8:00am on the first working day after the 15<sup>th</sup>.**

### Methods of Payment:

1. In person, cash, check or credit card (a fee of \$3.00 per hundred is charged for credit card payments) -City Hall -6810 Guyler Street
2. By Mail -Allow 5-10 days for delivery by the due date- P. O. Box 190
3. Drop Box - located at the end of the walk way in front of City Hall

4. Online- Payments can be made at the City website, [www.wallistexas.org](http://www.wallistexas.org) There is a fee of \$3.00 per hundred for credit card payments.

**Other Helpful Information**

Location- Wallis City Hall – 6810 Guylar Street, Wallis, TX 77485

Mailing Address- P. O. Box 190, Wallis, TX 77485

Phone Number- 979-478-6712

Fax Number- 979-478-7537

Water/Sewer after hour emergencies -979-398-4006

Web Page- [www.wallistexas.org](http://www.wallistexas.org)

Business Hours – 8:00am to 4:00pm, Monday through Friday

# NOTICE

## Request for Confidentiality of Information Maintained by the City of Wallis Utilities Department

Information in your City of Wallis Utilities Department customer account record is generally considered public information under Texas Government Code, Chapter 552 (Public Information Act). However, the Texas Utilities Code, Chapter 182 (Rights of Utilities Customers), provides that a government-operated utility may not disclose personal information, or any information relating to the volume or units of utility usage or the amounts billed to or collected from a customer for utility usage, if the customer requests that the government-operated utility keep the information confidential.\*

This form enables you to request confidentiality of certain information under Texas Utilities Code, Chapter 182. If you wish to request confidentiality of your information, please check the boxes below and return this form with your payment (*or in the separate envelope provided for that purpose*).

Customer Name: \_\_\_\_\_ Account Number: \_\_\_\_\_

- I request that personal information (address, telephone number, and social security number) in my account record maintained by the City of Wallis Utilities Department be kept confidential under Texas Utilities Code, Chapter 182.
- I request that any information relating to the volume or units of utility usage or the amounts billed to or collected from me for utility usage maintained by the City of Wallis Utilities Department be kept confidential under Texas Utilities Code, Chapter 182.

You may rescind your request for confidentiality by providing the City of Wallis Utilities Department written permission to disclose your personal information. A government-operated utility or an officer or employee of a government-operated utility is immune from civil liability for a violation of Texas Utilities Code, Subchapter B.

\*A government-operated utility may disclose information related to the customer's volume or units of utility usage or amounts billed to or collected from the customer for utility usage if the primary source of water for such utility is a sole-source designated aquifer. A request for confidentiality under Chapter 182 does not prohibit a government-operated utility from disclosing personal information in a customer's account record to: (1) an official or employee of the state, a political subdivision of the state, or the United States acting in an official capacity; (2) an employee of a utility acting in connection with the employee's duties; (3) a consumer reporting agency; (4) a contractor or subcontractor approved by and providing services to the utility, the state, a political subdivision of the state, or the United States; (5) a person for whom the customer has contractually waived confidentiality for personal information; or (6) another entity that provides water, wastewater, sewer, gas, garbage, electricity, or drainage service for compensation.

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Date: \_\_\_\_\_