

BUSINESS ASSISTANCE GRANT PROGRAM

**APPLICATION
to
CITY OF WALLIS DEVELOPMENT CORPORATION**

Please Note:

- 1. *Submit original and one copy of this application.*
- 2. *All parties having an ownership in the business or facility must be parties to this application.*
- 3. *Applications must be submitted jointly by both the lessee and lessor for businesses operating in leased facilities.*

4. *Applications may be submitted to:*

City Secretary
City of Wallis
6810 Guyler, Bldg B
Wallis, Texas 77485-0190

5. *Applications must be submitted by the 10th of the month in order to be eligible for consideration the following month.*

6. *For additional information or assistance please contact:*

City Hall
979-478-6712

(PLEASE PRINT OR TYPE)

- 1. Applicant/Applicants= name/s_____
- 2. Type of grant(s) being requested Facade___ Sign___ Property Improvement___
- 3. Business name_____
- 4. Mailing address_____
- 5. Applicant contact: Phone_____ Fax_____ E-mail_____
- 6. Physical address of property for which a grant is being requested

- 7. The business is a: Sole proprietorship___ Partnership___ Corporation___ Other_____
(Please state)
 - A. Please provide applicable business documentation such as DbA, Partnership Agreement, Corporate Charter, etc.
- 8. Brief description of business activity (*Attach additional sheets if necessary.*)

9. Is the property owned or leased by the Applicant? Owned _____ Leased _____

A. If owned, please provide proof of ownership.

B. If leased:

(1) Please provide a copy of lease agreement

(2) Name of lessor _____

(3) Address of lessor _____

(4) Lessor contact: Phone _____ Fax _____ E-mail _____

10. Date business established in Wallis, Texas _____

11. Number of employees now _____ and number of employees adding once improvements are completed _____.

12. A description of the proposed project. (*Attach additional sheets if necessary.*)

Narrative Description: _____

A. For Facade Improvements: Please provide colors to be used, or color chart samples from a paint supply

store such as Sherwin Williams, Benjamin Moore, etc..

Color(s) _____

B. For Sign Improvements: Please provide drawing or sketch of sign and colors to be used. Note: Most sign painters can provide such drawings.

Color(s) _____

C. For Building & Property Improvements: Please provide any information which would further help describe the project. Is plumbing, electrical, HVAC, landscaping, parking lot or other improvements being done to the property?

D. General: Any additional information you may wish to provide such as photographs, drawings, etc. will be accepted and potentially helpful for the decision process.

13. Amount of grant funds being requested \$ _____. Please break down use of funds per type of improvement, i.e. façade, signage, roof, parking lot...etc.

14. Total cost of project \$ _____

A. Please provide two cost estimates for labor and/or materials for each type of improvement.

15. Estimated start date of project _____

16. Estimated completion date of project _____

17. Any additional information Applicant wishes to supply concerning this grant application

(We) the undersigned do hereby acknowledge and/or certify, as the case may be, the following:

1. Prior to submission of this application, a copy of the Guidelines and Criteria for the Business Assistance Grant program has been obtained, reviewed, and clearly understood.
2. Submission of this Application does not create any property, contract, or other legal rights in any person or entity to have the Grantor provide grant funding.
3. If grant funding is approved, full compliance will be maintained with all the provisions of the Guidelines and Criteria, and/or special provisions attached as a part of the grant, and that failure to do so can be grounds for ineligibility to receive previously approved grant funding.
4. That if grant funding is approved, a designee(s) of the City of Wallis Development Corporation shall have the right to inspect the work in progress, as well the completed improvements.
5. The City of Wallis Development Corporation reserves unto itself its absolute right of discretion in deciding whether or not to approve a grant relative to this application, whether or not such discretion is deemed arbitrary or without basis in fact, and that the City of Wallis Development Corporation reserves the right to waive or add to any of the requirements of a grant application.
6. The City of Wallis Development Corporation, its employees, and its agents shall not be liable for any debts incurred in association with the execution and completion of the subject project of this Application.
7. The information provided in this Application has been provided voluntarily, and may be relied on as being true and correct, and that the City of Wallis Development Corporation may rely on the signatures affixed hereto as if the same had been signed by Applicant(s) before a Notary Public or other authorized officer permitted by law to administer oaths and to take acknowledgments.

The applicant(s) by submission of this Application acknowledges that the City of Wallis Development Corporation, its agents, and designees do not testify to the quality and safety of a project receiving grant funding, both during project implementation and afterward. The applicant(s) further acknowledges to hold harmless the City of Wallis Development Corporation, its agents, and designees for any and all claims for personal and/or property damages to themselves or others as a result of the planning, construction, and subsequent existence of any project which has received application approval, or has received actual grant funding.

Signed this ___ day of _____, 20__

(Print Applicant Name)

(Applicant Signature)

Signed this ___ day of _____, 20__

(Print Applicant Name)

(Applicant Signature)